



## AmeriCorps Discovery Fellow Position Description

**Can you imagine being part of a national model for engaging underrepresented students in science and conservation?** At Ocean Discovery Institute we use science to engage young people from urban, underserved backgrounds and empower them to transform their lives, their community, and ultimately our world as scientific and conservation leaders. We are honored and proud to have received the Presidential Award for Excellence in Science, Mathematics, and Engineering Mentoring given by President Obama and most recently recognized as a [CNN Hero](#). The National Oceanic and Atmospheric Administration has also recognized that our model is at the vanguard of innovation and impact and has invested in replicating this work in other regions of our nation.

This is an exciting time to join our team, as we are growing to serve over 20,000 annually with the opening of the [Living Lab](#). We are seeking the diverse, skilled, and driven talent to help us get there and continue to deliver exceptional programming. We see the difference our work makes in the lives of young people in one of San Diego's most underserved communities, and we are looking for you to join the team to enable this growth!

As an **AmeriCorps Discovery Fellow**, you'll bring innovative science education to an entire community, creating the next generation of science and conservation leaders. Our team of seven Fellows are dedicated to providing opportunities and mentoring kids in poverty, helping them develop a passion for science and conservation, stay in school, go to college, become scientists, and gain entry to fields where they make a difference. Beyond the deep level of satisfaction gained through service, you will also gain the skills to prepare for future success in an education, science, or conservation field upon completion of service. Over time you will increase your impact with improved skills and grow your leadership through mentorship, increased programmatic responsibilities, and receive resources to support your individual career readiness plan for post service. You will have training and experiences proven to improve project management, leadership, and communication skills while creating an individual growth plan to support your career path. Upon completion of the fellowship you will be prepared to transition into graduate school or the next stage of your career path as a well-rounded professional with the experience, skills, and expertise needed to succeed.

### **ABOUT YOU**

#### **Responsibilities/Deliverables:**

- Provide direct hands-on instruction, teaching STEM and conservation concepts in the classroom and field, to elementary and middle school students from an underserved community up to 30 hours a week.
- Assist with program evaluation and development.
- Assist in program coordination such as supply management, curriculum development, student management, student support, scheduling, and volunteer management.
- Assist in developing program management systems (e.g., create protocols, spreadsheets).
- Engage volunteers in order to generate ideas, facilitate needed activities, and strengthen relationships.
- Because of the organization's size and nature, other duties may be required on *ad hoc* basis (e.g. special event support).

#### **Requirements:**

- Highly proficient in Microsoft Office including Word, Excel, Outlook, and PowerPoint.
- Pass a fingerprinting / background check.
- Have reliable transportation, valid Driver's License, vehicle insurance, and clean driving record.
- College graduate with a bachelor's degree in a related field.

**Qualifications:**

- Passion for, commitment to, and understanding of AmeriCorps mission and volunteer service.
- Demonstrate a deep understanding of the community we serve, such as:
  - Graduating from our programs,
  - Living in the community of City Heights, or
  - Living in or from a community similar to City Heights.
- Science education experience, with a strong understanding of the scientific/research process.
- Ability to work as part of team in a fast paced, dynamic work environment.
- Interested in gaining science teaching and communication experience for future career path.

**Desired Skills:**

- Fluent in Spanish; proficient written and verbal communication skills.
- Health conscious and excellent physical condition to work in outdoor and remote locations.
- Strong swimming ability.

**ABOUT US**

- We do what we say we will do.
- We develop our staff as leaders.
- We build authentic relationships.
- We value learning, diversity, stewardship, leadership, and passion.
- We make an impact on young lives by working as a professional, energetic, and highly successful team.

**TIME COMMITMENT**

- 1-2 years' full-time service (approx. 40 hrs/week), second year is optional and highly encouraged.
- Some evening and weekend work required.

**AMERICORPS CONTRACT:**

- Each service contract (max 2 years) includes the following benefits as set by AmeriCorps:
  - Living Allowance.
    - Approximately \$12,530 per year (subject to change) paid on a bi-weekly basis.
    - Subject to all applicable federal, state and local income taxes.
  - Segal Educational Award.
    - Approximately \$5,730 for "Full-Year" (1700 hrs) upon completion of each service contract.
    - Hours are a minimum for eligibility, full completion of the service year is required.
  - Health Insurance.
  - Potential for Student Loan Deferment.
  - To learn more about AmeriCorps and the benefits highlighted above please visit:  
<http://www.nationalservice.gov/programs/amicorps> or contact site director, Roger Briceno, Notre Dame Mission Volunteers AmeriCorps @ [rbriceno@ndmva.org](mailto:rbriceno@ndmva.org) or (323) 753-3210.
- Ocean Discovery Benefits and Provisions
  - 1-2 weeks of time off (Dec. & Aug.).
  - Annual uniform and dress code stipend.
  - Dental insurance.

**START DATE**

- September 2016

**HOW TO APPLY**

- Submit resume, cover letter, and 2-3 professional references to [Jobs@OceanDI.org](mailto:Jobs@OceanDI.org)

EEO Employer